

CIVILIAN EMPLOYEE OF THE QUARTER/YEAR/SUPERVISOR OF THE YEAR NOMINATION			
NAVSUPPACT NAPLES FORM 12451/2 (Rev 12-25)			
<input type="checkbox"/> 1st Quarter (Oct - Dec)	<input type="checkbox"/> 2nd Quarter (Jan - Mar)	<input type="checkbox"/> 3rd Quarter (Apr - Jun)	<input type="checkbox"/> 4th Quarter (Jul - Sep)
<input type="checkbox"/> Year (Oct - Sep)			
<input type="checkbox"/> JUNIOR CATEGORY I GS-1/UA-9/UC-8/NF-1 through GS-5/UA-5/UC-5/NF-2	<input type="checkbox"/> MID-LEVEL CATEGORY II GS-6/UA-4/NF-3 through GS-9/UA-2/NF-4	<input type="checkbox"/> SENIOR CATEGORY III GS-10/UA-1/NF-5 through GS-14/Q-X	<input type="checkbox"/> SUPERVISOR OF THE YEAR
1. NAME OF EMPLOYEE (LAST Name, First Name, MI)			
2. POSITION TITLE/PAY PLAN-SERIES-GRADE (i.e., Secretary/GS-318-05)			
3. ORGANIZATION LOCATION (i.e., NAVSUPPACT Naples Code N04C)			
4. BRIEF DESCRIPTION OF JOB DUTIES			
5. BRIEF DESCRIPTION OF PERFORMANCE UPON WHICH AWARD RECOMMENDATION IS BASED			
NOMINATING SUPERVISOR		DEPARTMENT HEAD OR SPECIAL ASSISTANT	
(Typewritten Name and Title)		(Typewritten Name and Title)	
(Signature)		(Signature)	